

Faculty of Global Management, Chuo University
Challenge Scholarship for Long-term Study Abroad
and Overseas Internships
APPLICATION GUIDELINES (Spring Application・Fall Application)

Faculty of Global Management(GLOMAC)provides academic scholarships to exceptionally qualified students who take concrete action toward a specific goal, aiming to support them in fully realizing the results of their activities.

You will find all the details and the application deadlines in this guideline.

1. Eligibility Requirements

We accept applications from promising GLOMAC students who satisfy the following qualifications and conditions, and are expected to show academic performance suitable for the aim of this scholarship.

- ① Students who are confirmed to participate in the university's long-term study abroad programs(Long-term Study Abroad Program/Credit-bearing Study Abroad Program)
 - * The spring application is open to students who have been accepted to the Fall Long-Term Study Abroad Program or Credit-bearing Study Abroad Program, while the fall application is open to students who have been accepted to the Spring Long-Term Study Abroad Program or Credit-bearing Study Abroad Program(both the spring and fall application include students whose application for a Credit-bearing Study Abroad Program is pending).
 - * Students whose application for a Credit-bearing Study Abroad Program is pending and who are awarded this scholarship must submit written evidence of an invitation from the host university to the Office of Global Management in order to be officially confirmed as a scholarship recipient.
 - * Students who are to take online classes provided by a study abroad university without traveling abroad are not eligible.
- ② Students who are seeking to register courses offered from Faculty of Global Management(Internship A or B)and go on a overseas internships(at overseas companies and public organizations).

2. Amount and Duration of the Grant:

JPY 400,000(Long-term study abroad program for one year)

JPY 200,000(Long-term study abroad program for half a year)

JPY 50,000(Overseas internships)

- * Students are not eligible to receive both Challenge Scholarship and Active Student Scholarship for the same activity.
- * Students may apply to both Challenge Scholarship and Active Student Scholarship, however, may only receive one of these scholarships for the same activity.
- * The recipients from the previous year are not eligible to reapply for this scholarship the following year and thereafter.

3. Number of Scholarship Recipients:

5 to 10 recipients(including spring and fall application)

4. Selection Method:

Preliminary screening: Review of the submitted documents(Application form)

* Preliminary screening will be conducted based on an application form submitted by the applicants.

Secondary screening: Interview

* Comprehensive review will be conducted along with the results of preliminary screening.

5. Required documents(Please prepare your documents in Japanese or in English.)

1) Application form(required format)

* Please complete your online application form.(Please make sure the document is no more than four pages on A4-size paper.)

2) Supporting documentation(optional/no specific format)

* All supporting documentation should be no more than ten pages on A4-size paper.

* Please indicate your name and student ID number on the upper right-hand side of each document.

3) Written evidence of an invitation from a host university or institution

4) If you are unable to obtain the invitation from a host university or institution during the application period, you must notify the Office of the Faculty of the Global Management by the application deadline indicating the expected date of submission.

5) Original or a copy of foreign language certificate with test scores that satisfy the foreign language requirement of a host university or institution(e.g. TOEFL, TOEFL iBT, IELTS, HSK, or Spanish language certification exams)

6. How to Submit:

Submit by uploading documents to the assignments on manaba GLOMAC NEWS.

7. Important Dates and Deadlines:

○Spring Application

Mid-March	Distribution of application guidelines and application forms
Early April	Application period
Early May	Preliminary screening (document review)
Mid-May	Notification of preliminary screening results
Late May	Secondary screening (Presentation) *Please refer to the following Note.
Mid-June	Results announced, grant decision notifications issued

○Fall Application

Mid-September	Distribution of application guidelines and application forms
Early October	Application period
Mid-October	Preliminary screening (document review)
Late October	Notification of preliminary screening results
Mid-November	Secondary screening (Presentation) *Please refer to the following Note.
Mid-December	Results announced, grant decision notifications issued

<Note>

- * The date of the secondary screening interview will be announced at the time of notification of the preliminary screening results.
- * Interview dates are not flexible and should be committed to your schedule. Please remember that any requests to change dates and times based on personal circumstances will not be accepted.
- * No shows will be considered forfeiture of interview time.
- * Inquiries from individuals who seek information concerning the results will not be accepted.
- * Screening dates and deadlines are subject to change, and any changes will be announced by e-mail.

8. Scholarship Recipients:

○Notification of Scholarship Award and Required Documents.

Successful application will receive a Scholarship Award notification and the documents required to complete the necessary procedures.

○Payment of the scholarships:

Scholarships will only be paid as a lump sum in **late January of the following year** in accordance with the aforementioned procedure.

9. Other Information:

- ① Please note that when you are selected for the scholarship, the Office may report to the instructor of the seminar(including FLPs)that you attend and the high school from which you graduated.
- ② Scholarship recipients are required to prepare a report following the activity (arbitrary format; up to approximately 2,500 words(in English)or 5,000 characters(in Japanese)on A4-size paper), which should be submitted by email to glomac-grp★g.chuo-u.ac.jp.
 - * Replace ★ with “@” prior sending an email.
 - * The deadline for submitting a report is within two months after the activity.
 - * Failure to submit the report will result in disqualification of the scholarship award.(Please refer to the following ③ and ④.)
- ③ In principle, GLOMAC Scholarships Committee reserves the right to withdraw the scholarship in the following circumstances:
 - * The scholarship recipient takes a leave of absence from school(including a half-year of leave within the same academic year)or withdraws from school.
 - * The recipient is subject to any disciplinary action.
 - * The recipient is expelled from school for disciplinary reasons.
 - * Incorrect information, false statements, or misrepresentations in submitted documents are revealed.
 - * The recipient does not participate in the long-term study abroad or overseas internships programs.
 - * The recipient returns before the program period expires.
 - * The recipient fails to submit necessary documents.
 - * The recipient decides to decline a scholarship offer.
 - * GLOMAC faculty meeting considers the recipient's conduct ineligible for the scholarship.
- ④ If it is determined that a recipient is to be disqualified, the payment will be cancelled and the recipient must repay either the full or partial amount of the award.
 - * In case the recipient returns before the program period expires, the scholarship committee reviews the case individually and may not require repayment based on the recipient's personal situation.

- ⑤Recipients report will be displayed on the Chuo University website, and will be asked to cooperate with scholarship's public relations activities.

【Contact】

Office of the Faculty of Global Management, Chuo University

Faculty of Global Management, Chuo University
Challenge Scholarship for Long-term Study Abroad and Overseas Internships
APPLICATION FORM (Spring Application・Fall Application)

※If the space below is insufficient, use a separate sheet of paper to give a full explanation.

1. Personal Information
Full Name: ここをクリックまたはタップしてテキストを入力してください。
Student ID Number: ここをクリックまたはタップしてテキストを入力してください。
Email Address: (※Enter your Chuo University email address(***@g.chuo-u.ac.jp)): ここをクリックまたはタップしてテキストを入力してください。
2. Type of Travel / Duration (Pick each applicable item): 【Study Abroad】 Type of study abroad program: Long-term Study Abroad (Spring) ☐ / Credit-bearing Study Abroad Program – Spring Semester ☐ Long-term Study Abroad (Fall) ☐ / Credit-bearing Study Abroad Program – Fall Semester ☐ Duration: one year ☐ / one semester ☐ 【Overseas Internships】 Overseas Internships ☐
3. Destination: ※In the case of study abroad, please list all universities you are applying to. ※In the case of internships, please state the safety and security information (current security level) provided about your destination, for example, by checking the website of the Ministry of Foreign Affairs of Japan (http://www.anzen.mofa.go.jp/), and their countermeasures. ここをクリックまたはタップしてテキストを入力してください。
4. Please write all the scholarships from the Faculty of Global Management you have received and currently in the process of applying. ここをクリックまたはタップしてテキストを入力してください。
5. Please state your goals for study abroad or internships. (If the space provided below is insufficient, use a separate sheet of paper to give a full explanation.) ここをクリックまたはタップしてテキストを入力してください。

6. Your learning plan before and during travel: Please give an indication of the details of your study at Chuo University and your current language ability. Then, state how you intend to prepare for the overseas study after the confirmation of participation, as well as the theme you wish to study and how you plan to carry out your studies at your destination. Please provide as many details as possible. (Proof of language proficiency: score of TOEIC, TOEFL iBT, IELTS, HSK, grade of Spanish language certification exams, etc.)

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7. Please explain in detail how you expect to take the outcomes forward into your study after returning home.

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